



June 23, 2010

Dear Volunteers,

The Executive Meeting for August is Monday, August 16<sup>th</sup> at 6:30pm in the 4<sup>th</sup> floor boardroom.

The Social Secretary's report is as follows from Sylvia Miller:

- Robert Gilson, medical get well, June 1
- Dave and Elizabeth Whitnack, new son, June 14

This was my first board meeting we spent a great deal of time on introductions. I am very excited about my new position as House Manager and I want to work effectively and efficiently with all the volunteers so I thought it very important for me to get to know the history of our Board Members.

Thank you to all of you who have volunteered for the August schedule. I hope that I have responded to all of you. It was a busy first day! I look forward to meeting all of you. Please introduce yourself!

At the meeting we discussed

- The new casual attire...hopefully all of you have received my email letting you know the shirts are in and can be picked up in my office.
- There was some confusion about the dress for the country acts and the comic...Now that the new shirts are here we will be wearing **CASUAL** for these events not formal
- Office space for the volunteers. It is my understanding that sometime this fall we will be working on reconfiguring the outer reception area to provide some functional space for the volunteers. We appreciate your patience.

Rob sent the sign up list for August early so I will be sending the September sign up list out in August so stay tuned.

Warmest Regards,

**Jill Woodhead**  
House Manager